

STATE OF MONTANA LAKE COUNTY

RECORDED: 10/12/2018 4:38 KOI: MINUTES

PAULA A HOLLE CLERK AND RECORDER

FEE: \$0.00

BY: *Wanda R Roat, Dep*

TO: POLSON RURAL FIRE DISTRICT GIVE BACK TO BONNIE MANICKE,

**POLSON RURAL FIRE DISTRICT
PUBLIC HEARING FINAL BUDGET FY 2018-2019
AND
SPECIAL MEETING MINUTES**

Fairgrounds Fire Station No. 1**August 21, 2018****5:18 p.m.**

Notice: All meetings for the Polson Rural Fire District Board of Trustees are recorded.

Board trustees present: Fred Nelson, John Doty, Dick Wunderlich, R. Jack Clapp, Ron Roberts.

Board trustee absent: None

Staff: Fire Chief Gordon R. Gieser, Treasurer Bonnie M. Manicke.

Guests/Visitors: Alison Meslin.

Call to Order {00:08} – Chair Nelson opened the meeting at 5:18 p.m. with the Pledge of Alliance.
Adjourn to executive session for personnel matters. Trustee Clapp motion to recess to executive session. Trustee Wunderlich second. Motion passed unanimously by voice vote.

Reconvene to open session 5:50 p.m. {00:10} - Chair Nelson announced the public hearing for final proposed FY 2018-2019 budget. The meeting was turned over to Trustee Wunderlich for presentation.

FY 2018-2019 FINAL BUDGET PUBLIC HEARING {01:04} - Trustee Wunderlich Budget Committee Chair reviewed the final budget revenue and expenditures.

Fund #7245 operating fund: Trustee Clapp will monitor the grant submitted by the Lake County Fire Association for the fire departments. Chair Nelson suggested the line item review include the significant increase and decrease change. Line item 201 operating supplies decreased \$1,000 to \$14,000. Line item 206 radios and pagers increased to include grant proceeds \$9,500. Line item 207 for struts and air bags project completed. Line item 209 building supplies and maintenance Fairgrounds Station repair insulation. Line item 210 fuel increased to \$9,000 which added \$1,500 for wildland response. Trustee Clapp commented the Garden Creek wildland response indicated a \$81.00 fuel charge. Last year two units were on the Blue Bay fire which added to the fuel cost. The projection for FY 2019 is \$6,000. The increase is also attributed to the increase in the cost of fuel. Line item #211 vehicle maintenance and supplies \$12,000 for deferred maintenance. Line item 212 communications \$4,400 to complete CAD system. Line item 220 office supplies increased \$300. Line item 310 Big Arm generator new line item to test generator. Trustee Clapp questioned communication interface line item 212 and 309. Chief Gieser replied the line items identify with computerized dispatch the county changed to and equipment installed to utilize the county system. The system has not been wholly identified. The amounts were carried over from last year to continue to analyze the project. Trustee Wunderlich noted funds remaining at June 30, 2019 can be moved to capital reserve for anticipated projects. Line item 322, 323, 324 new for utilities and maintenance at new station #4 \$2,000 estimated at half year. Line item 332 training at the city training building. Chief Gieser is improving a relationship with the city. Line item 501 insurance commercial package

increase. Line item 506 worker's comp increase \$1,000. Chief Gieser submitted the worker's comp audit report for payroll purposes. Line item 510 clerk's salary increase \$500 recommended by Chief Gieser. The line items are similar to the expenditures last year. FY 2017-2018 adopted budget \$179,396; FY 2018-2019 proposed final budget \$186,948. Trustee Roberts commented the committee met four times to review the budget. The cash on hand and revenue projects total \$215,115. The categories are listed as a total with a line item spread sheet attached indicating the line item expenditures.

Fund #7244 5-mill voted levy: Cash available \$49,391.78 with anticipated tax revenue \$68,130.15 and anticipated interest earnings \$500; total resources \$118,021.93. Expenditures debt service for Fairgrounds Station #1 final payment \$11,008, and chief's administrative vehicle \$5,818. Additional line item expenditures new Station #4 in progress \$47,000, Big Arm Station #2 new generator and installation costs \$8,000, SCBA Grant \$250,000 with a 10% match at \$25,000. The proposed expenditure \$96,826 with a cash reserve \$21,196. The reserve position is increasing to insure proper operations of the district finances.

#7246 capital improvement : Cash available \$186,874.58 with estimated DNRC contracted services for wildland response \$25,500; projected interest earnings \$1,200; proceeds from long term debt for Station #4 in progress \$125,000; total resources \$338,574.58. Expenditures major repairs to apparatus \$10,000; reserve to general fund \$5,000; Station #4 in progress \$247,000; line item 956 freightliner U-310 rebuild \$55,614; line item 960 E-316 install tank and pump assembly \$12,000. Foam is dripping in the water, which was a design error at the factory. E-316 replace aluminum tank with a plastic tank and pump assembly. Gordon indicated a complaint repair was noted. Trustee Clapp questioned the need for a foam tank on the type 6 units. Trustee Clapp is not opposed to the plastic tank installation. The priority use of funds is the question. The board relies on the professional leadership of the chief. Chair Nelson suggested the expenditure remain in the budget. Chief Gieser will review the need and compliance with equipment standards for DNRC response contracts. Total expenditures \$329,614.

Trustee Wunderlich motion to approve the FY 2018-2019 budgets for Fund #7245 Operating, Fund #7244 5-mill voted levy, and Fund #7246 Capital improvements. Noting fund #7245 grant income reduced to \$3,760. Trustee Clapp second. Motion passed unanimously by voice vote. Chair Nelson thanked the budget committee and board for adopting the budget for FY 2018-2019. Trustee Wunderlich, Budget Chair thanked the committee.

Close public hearing - Chair Nelson closed public hearing 6:36 p.m.

Adjourn final budget public hearing: Trustee Clapp motion to adjourn. Trustee Roberts second. Motion passed unanimously by voice vote.

SPECIAL BOARD MEETING MINUTES

Open special board meeting {34:58} – The special board meeting opened at 6:37 p.m. Chair Nelson requested a motion to adopt the FY 2018-2019 final budgets by Resolution Number 2018-02. **Trustee Wunderlich motion to adopt FY 2018-2019 final budgets by Resolution Number 2018-02. Trustee Roberts second. Motion passed unanimously by voice vote.** {Resolution 2018-02 attached to minutes}. Public comment: None

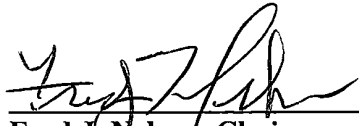
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ADJOURN: {36:00} – Trustee Clapp motion to adjourn. Roberts Rule of Order does not require a second to close a meeting. Motion passed unanimously by voice vote.

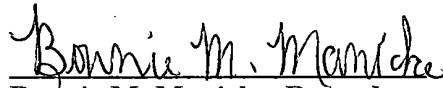
Chair Nelson thanked everyone for attending.

ADJOURN: 6:39 p.m.

**Next regular scheduled meeting September 12, 2018 6:00 p.m.
at Fairgrounds Fire Station No. 1**


Fred J. Nelson, Chair


Dick Wunderlich Secretary-Treasurer


Bonnie M. Manicke, Recorder

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Polson Rural Fire District

25B Regatta Road Polson, MT 59860 406.883.4244

AGENDA

Polson Rural Fire District Trustees Special Meeting
Tuesday, August 21, 2018 5:00 p.m. Station #1 (Fairgrounds)

Call to Order

Pledge of Allegiance

5:00 p.m. Executive Session Personnel

Recess to executive session

6:00 p.m. Public hearing - Proposed budget for FY 2018-2019
Trustee Wunderlich, Budget Committee Chair

Public comment on proposed budget

Close public hearing

Open special board meeting

Adopt FY 2018-2019 budget by Resolution Number 2018-02

Adjourn

**All residents of the Polson Rural Fire District and interested general public are encouraged to attend. Resident's questions and ideas help to keep the trustees informed and assist them in formulating their decisions. Any member of the public wishing to submit items for Board review/consideration needs to submit them to the Board Clerk at least ten (10) days in advance of the meeting.

Resolution #2018-02 Polson Rural District

**A RESOLUTION TO ADOPT A BUDGET FOR THE POLSON RURAL FIRE DISTRICT,
POLSON, MONTANA FOR THE FISCAL YEAR 2018-2019.**

WHEREAS, pursuant to MCA section 7-6-4020, *et seq.* the Polson Rural Fire District, held a public hearing on the proposed preliminary budget, on Wednesday, August 08, 2018, as required by law.

WHEREAS, pursuant to MCA section 7-6-4030 the Polson Rural Fire Board has finalized its fiscal year 2018-19 budget on Tuesday, August 21, 2018 after the public hearing held earlier that same day.

NOW THEREFORE BE IT RESOLVED by the Polson Rural Fire Board;

- 1) that the final budget be approved and adopted, and that passage of this resolution authorizes appropriations to defray the expenses of liabilities for the 2018-2019 fiscal year in accordance with items set forth in the final budget, and
- 2) that pursuant to Sections 7-6-4031 and 7-6-4012, the Polson Rural Fire Chief and Board Secretary are hereby authorized throughout the budget period to transfer appropriations between items within the same fund.

The effective date of this resolution for budget purpose shall be July 1, 2018.

Passed and approved on this 21st day of August 2018.



Fred J. Nelson, Polson Rural Fire Board, Chair



Dick Wunderlich, Polson Rural Fire Board, Secy/Treas